



North Central Chapter Health Physics Society
Minutes of the Business Meeting
26 September 2014
Minnesota Landscape Arboretum, Chanhassen, MN

The meeting was called to order at approximately 11:40 AM by Councilor Shari Mask and Secretary/Treasurer Mike Lewandowski. Both President Gary Yarrow and President-elect Glenn Sturchio were unable to attend the Chapter Business Meeting. Lewandowski noted a departure from the published agenda (attached) so that the topic of elections could be discussed during lunch.

Lewandowski reported that the Chapter's 2014 election for officers has not happened because the Nominating Committee was unable to identify a slate of candidates. Lewandowski pleaded with the attendees to discuss over lunch the offices of President, President-elect and Councilors and nominate people for office or volunteer to run. The existing Councilors will remain in office until an election is held to replace them. A question was asked from the floor about term limits for officers. Lewandowski noted that the Secretary/Treasurer is limited to two consecutive terms, but there were not (to the best of his knowledge) term limits for the other officers. [A review of the Bylaws following the meeting confirmed that only the Secretary/Treasurer faces term limits.] It was noted that the chapter president must also be a member of the Health Physics Society. Lewandowski responded that other chapters have paid the HPS membership dues for chapter members who were not already HPS members and that the Executive Council could discuss this for any NCCHPS chapter member who was interested in running for president.

Lewandowski also noted that the regular 2015 election would be held in the spring. The ballot will contain two Councilor vacancies, a vacancy for the President-elect and Secretary/Treasurer. Nominations or volunteers for office will be solicited.

Lewandowski returned to the published agenda (attached). A motion was introduced from the floor to approve the minutes from the spring business meeting. The motion was seconded and approved unanimously by voice vote. Lewandowski presented the Secretary/Treasurer's report (attached). The membership numbers remain constant with new members replacing members who don't renew their membership. Only 70% of members have paid their dues for 2014. The bank balance is slightly less than it was at the spring meeting. A copy of Quicken was purchased to maintain the financial data. More details regarding income and expenses will be provided in the future. New members were announced. One new member, Brian Hinderliter, was present at the meeting.

Chris Kessler presented the Affiliate's Report (attached). There are 10 affiliate members and three (Canberra, Landauer and Mirion) generously supported this meeting.

The meeting broke at noon for lunch. At approximately 12:30 PM Councilor Shari Mask resumed the business meeting. Mike Lewandowski presented reports on the website, radiation instrument kit, nuclear radiation science grant, science teacher meetings and workshops and science teacher award (attached). Lewandowski noted that the upcoming election will have the ability to vote online. Chapter members will need their user name and password to vote. Any chapter member who needs their user name or password should contact Mike Lewandowski. Lewandowski described the radiation instrument kit and the reservation form. No reservations for the kit were received since the spring meeting.



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Lewandowski reported on the Chapter's representation at the American Association of Physics Teachers annual meeting in Minneapolis in July. Chapter members Bryce Armstrong, Barbara Hodge, Irene Patrek, Janet Silsby and Glenn Sturchio staffed the booth during the meeting. There were a number of contacts made and a few local institutions expressed interest in teaching classes or starting a program in health physics. Lewandowski encouraged chapter participation at regional science teacher meetings in Wisconsin, Minnesota and Iowa. Lewandowski noted that Gary Yarrow and Robb McTaggart do a great job representing the chapter at a South Dakota science and math teacher meeting.

The Executive Council selected David Ropa, a middle school science teacher in Madison who collaborates with the University of Wisconsin – Madison to allow his students to control the university research reactor, as the Chapter's Outstanding Science Teacher award recipient and also nominated Mr. Ropa for the HPS's Outstanding Science Teacher Award. Unfortunately Mr. Ropa was not selected as the HPS Outstanding Science Teacher Awardee. Mr. Ropa was invited to the fall chapter meeting, but was unable to attend. Individuals who identify candidates for the chapter's outstanding science teacher award should bring them to the Council's attention. Brian Vetter noted that the Irondale school district has invited the chapter to participate in their annual career event. The chapter has participated in the past but no one was available this year. Any interested individuals should contact Mike Lewandowski to obtain materials to use at the event or similar events.

Lewandowski noted that it is time to think about candidates for HPS awards. Nominations are due early next year.

President-elect Glenn Sturchio has applied for continuing education credits from the ABHP. They will be posted on the web site when received.

The location for the spring meeting needs to be determined. The chapter has not been to Iowa recently. Victor Goretsky offered the University of Wisconsin – Madison. UM-Duluth was suggested. UW-River Falls was suggested. La Crosse, WI, was suggested as well. The Executive Council will reach out to Iowa State to see if they are interested in hosting a meeting.

A state of the chapter address from President Gary Yarrow will not be given due to President Yarrow's family emergency that prevented him from attending the chapter meeting. Because of President-elect Glenn Sturchio's absence, no induction of new officers took place.

There was no new business from the floor. The meeting was adjourned slightly before 1:00 PM.

Respectfully submitted,

Mike Lewandowski
Secretary/Treasurer



NCCHPS
Business Meeting
26 September 2014
 Minnesota Landscape Arboretum
 Chanhassen, MN

AGENDA

| | |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Call to Order |
| 2 | Welcome and Introductions |
| 3 | Review/Approve Spring 2014 Meeting Minutes |
| 4 | Secretary/Treasurer's Report – Mike Lewandowski Introduction of New Members |
| 5 | Affiliates Report – Chris Kessler |
| 6 | Other Reports – Mike Lewandowski <ul style="list-style-type: none"> • Website • Radiation Instrument Kit • Nuclear Radiation Science Grant • Science Teacher Meetings & Workshops • Science Teacher Award Call for Nominations |
| 7 | HPS Awards Call for Nominations |
| 8 | 2014 Election Status |
| 9 | AAHP Credits for Spring 2014 Meeting |
| 10 | Spring 2015 Meeting Location |
| 11 | State of Chapter – Gary Yarrow |
| 12 | Induction of New Officers |
| 13 | Other Business |
| 14 | Adjourn |

North Central Chapter of the Health Physics Society

Secretary/Treasurer's Report

26 September 2014

Submitted by Mike Lewandowski

Membership Summary

| | |
|-------------------|-----|
| Voting members | 121 |
| <i>Emeritus</i> | 20 |
| Student members | 1 |
| Total | 122 |
| Affiliate members | 10 |

New members:

- Jesse Fillmore – Minnesota Department of Health
- Noelle Geier – Froedtert & Medical College of Wisconsin
- Laura O'Neill – Avera Queen of Peace Cancer Center
- Trenton Yadro – University of Wisconsin

Financial Summary

Net Assets (as of 22 Sep 2014)

| | |
|------------------|--------------|
| Checking Account | \$ 17,155.56 |
| Savings Account | \$ 11,795.51 |
| Total Assets | \$ 28,951.07 |

Spring Meeting Summary

Income

| | |
|-----------------------|--------|
| Registrations | \$ 540 |
| Affiliate member fees | \$ 450 |
| Total Income | \$ 990 |

Expenses

| | |
|----------------------|------------|
| Lunch & Refreshments | \$ 1351.61 |
| Total Expenses | \$ 1351.61 |

2014 Year to Date Summary

Income

| | |
|------------------------------------|--------------------------------|
| Voting member dues | \$ 730 (70%) |
| Affiliate member dues | \$ 250 (100%) |
| Reimbursements for Madison Meeting | \$ 6,358 (\$ 1,311.46 pending) |
| Total Income | \$ 7,338 |

Expenses

| | |
|------------------------------------------------------------|------------------|
| Wissink Memorial Speaker | \$ 557.96 |
| Outstanding Science Teacher Award | \$ 500 |
| Stipend to Lakeshore Technical College for Madison Meeting | \$ 1,000 |
| AAPT Meeting | \$ 114 |
| Miscellaneous operating expenses | \$ 50.79 |
| HPS President-elect Visit | \$ 450 estimated |
| Chapter President Memento | to be determined |

North Central Chapter of the Health Physics Society

Secretary/Treasurer's Report

26 September 2014

Total Expenses \$ 2,672.75

Fall Meeting Estimates

Income

| | |
|-----------------------|--------------------------------------|
| Registrations | \$ 340 (only about 67% paid to date) |
| Affiliate member fees | \$ 450 |
| Total Income | \$ 790 |

Expenses

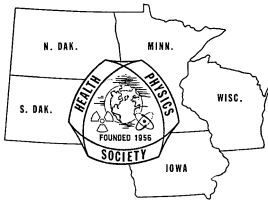
| | |
|--------------------------------|----------------------|
| Facility Rental | \$ 343 |
| Lunch & Refreshments | \$ 970 estimated |
| Executive Council Meeting Room | \$ 50 |
| Total Expenses | \$ 1,363 (estimated) |

Federal Tax Filing

IRS Form 990-N for fiscal year 2013 was filed on time on 1 September 2014 and accepted by the IRS on 2 September 2014. No tax was due.

Recommendation from Treasurer

Additional revenue is required before the meetings break even. This revenue could come from the Chapter bank account, additional affiliate members could be solicited to sponsor the meetings or meeting registration fees could be raised. The Executive Council should consider an appropriate course of action.



North Central Chapter

Affiliate Member Report September 26, 2014 Fall Technical Meeting

Chris Kessler, Affiliate Coordinator

The North Central Chapter of the Health Physics Society (NCCHPS) has 10 active affiliate members for calendar year 2014 to date generating \$250 in annual affiliate dues. A list of the current affiliates is at the bottom of this report. The NCCHPS web site reflects the current affiliate members.

Solicitation of affiliate member support for the fall 2014 technical meeting began in July. E-mail contacts of all likely affiliate member sponsors were made. Follow-up telephone calls were made, as necessary, to members that did not respond to the e-mail solicitation.

Three affiliate members agreed to exhibit at the meeting:

- Landauer, Inc. (Eric Annis) – Exhibitor
- Canberra Industries (Andy McLain) – Exhibitor
- Mirion Technologies (Tom Chwierut) – Exhibitor

A total of \$450 in exhibitor fees has been collected to defray the cost of the fall 2014 meeting.

2014 Affiliates

Company

Arrow-Tech, Inc.
Canberra Industries
DEQ Technical Sales
F&J Specialty Products, Inc.
HI-Q Environmental Company, Inc.
K & S Associates, Inc.
Landauer, Inc.
Mirion Technologies (Dosimetry Services)
S&G Enterprises, Inc.
Scientific Instrument Sales

Contact

Perry LaFountain
Andy McLain
Jeff Anspaugh
Frank Gavila
Marc Held
Peter Gordon
Eric Annis
Tom Chwierut
Mark Griffith
Richard Love

North Central Chapter of the Health Physics Society
Report to the Executive Council
September 2014

Submitted by Mike Lewandowski

Web Site

The web site was updated with Council and Business Meeting minutes.

Radiation Instrument Kit

The kit has not been used since the spring meeting. No action is requested for the instrument kit.

Nuclear and Radiation Science Grant

No applications were received.

Science Teacher Meetings

The 2014 AAPT annual meeting was attended in Minneapolis on 27-29 July, 2014. About 50 high school and college teachers were talked to. About a dozen teachers from Minnesota and Wisconsin were met and informed about the Chapter. Instructors at Winona State and Marquette Universities indicated desire to offer health physics courses. No follow up inquiries have been received. Costs to the Chapter included \$60 for electricity for the booth and \$54 reimbursement for parking fees. Chapter members volunteering at the booth included Bryce Armstrong, Barb Hodge, Irene Patrek, Janet Silsby, Glenn Sturchio and Mike Lewandowski. Chapter members Duane Hall, Sue McClanahan and Bud White also volunteered, but were not needed.

Science Teacher Workshops

No workshops were offered.

Science Teacher Award

The Chapter was informed that David Ropa was not selected as the HPS Eichholz Outstanding Science Teacher Awardee. Mr. Ropa was invited to attend the Fall Meeting but was unable due to a schedule conflict. A certificate was prepared and the award checks will be mailed to him. Mr. Ropa should be invited to the Spring Meeting.